

Guidelines and Application

The Hops & Homestead Festival is open to artisans, producers from Madison County and area counties who make, grow, raise and sell their own craft, product or produce. Demonstration of your craft or product would be a welcomed addition to the festival. Non-Profit & Commercial entities will be permitted in designated areas. Homestead and Hops Festival committee members are solely responsible for the selection of festival participants and their booth locations. Spaced limited to the first 50 vendors. **No vendor is given exclusivity. **

We have depicted below the details of setup and time frames. We asked that these rules and schedule be strictly adhered to.

- Vendors are to set up from between 9am and 11:30pm on Saturday October 28, 2017. No vehicles will be allowed in the vendor area without prior arrangements with Bald Top Brewing Company. Vehicles will be allowed 30 minutes to unload at the designated vendor spot. The festival will provide a designated parking area for Vendors.
- Vendor and parking passes will be mailed out by October 15th, 2017.
- All articles offered for sale must be handcrafted, grown, produced or raised in the /Madison region by the exhibitor and must be of a creative nature. No kits, commercially manufactured or bulk-processed articles are permissible.
- All booths that are not occupied within one half hour of opening the market will forfeit their booth space and fee. Exhibitors are to ensure that their display is completely set up and ready to sell no later than 12pm.
- All exhibitors must contain their display, their work, and their storage boxes within dimensions of the space they rent.
- Exhibitor's booths must be of sound construction, canopies anchored, and must in no way obstruct or endanger the neighboring booth areas.
- Tables must be covered on with a tablecloth.
If you are having a walk-in booth, you must provide adequate walk-in space within your designated area.
- Exhibitors are expected to keep their items neatly displayed at all times.
- Each participant is responsible for following all federal, state, and local regulations and restrictions regarding their individual product
- Collection of sales tax is the responsibility of the registered exhibitors.
Smoking, drinking are not permitted in the exhibition areas.
- Vendors/demonstrators shall not disassemble, pack up or remove any part of their display prior to the official closing time.
- No pets.
- Rural Madison Inc. is not responsible for any loss or damage to any personal property of any visitors, patrons, exhibitors, vendors or any other person attending the festival, including the parking areas.
- The event coordinators/staff and venue will not be held responsible for any lost or stolen items from Vendor booth.
- The Festival and venue will not be responsible for any additional permits that may be needed on your behalf.
- Any water, beverages, food, ice etc. needed for booth or vendor staff is the responsibility of the Vendor.
- Please have your booth cleaned and all items removed by 8pm
- Any liability insurance covering the Vendor and their staff is the sole responsibility of the Vendor.
- The Vendor spaces are located on grass areas and located throughout the venue. Vendor space shall be allocated by vendor manager.
- All prepared food vendors must submit with vendor agreement, a current health permit, and a proposed menu along with pricing and must comply with all health department guidelines. The festival will not be supplying wash sinks.

Facilities: Bald Top Brewing Company, 1830 Thrift Rd., Madison VA 22727

Date/Hours: Saturday, October 28 - 12pm to 6pm.

Your booth must remain open for the designated hours of operation.

Crafter/Vendor Fee Schedule (per space basis):

ALL RENTAL SPACES ARE \$75 per 10x10. Discounts are offered to 501(c)(3) nonprofits, or to vendors having scheduled crafting/skills/homesteading demonstrations.

Payment Schedule: Full payment with application due by August 31st, 2017. Early bird registration \$65 if paid before July 15th, 2017.

Cancellation Policy:

1. Prior to October 1, 2017: Full Refund
2. After October 1, 2017: NO REFUND

Application & Check: Registration and payment should be made online or mail signed application and check to:

Rural Madison Inc.
P.O. Box 1474
Madison, VA 22727

The application is a contract between the vendor and Rural Madison Inc. for participation at Madison County Hops and Homestead Festival. Upon acceptance, vendors will be held to the rules & guidelines listed in this contract.

Please read carefully and retain a copy of the application/contract and the conditions of the festival for your records.

ALL VENDORS (PROFIT & NON-PROFIT) MUST SUBMIT APPLICATION

****Bald top Brewing Co. and Rural Madison Inc. RESERVES THE RIGHT TO REJECT VENDORS****

Name _____

Ph# (Day) _____ Ph# (Eve) _____

Address _____ City State Zip _____

Email _____

List Art/Craft product or produce (MUST LIST ITEMS FOR SALE, USE BACK OF FORM IF NECESSARY)

- 10X10 Commercial space \$75.00ea. Number required _____
- 10X10 Demonstration Only (No Sales) \$25 deposit Refundable at conclusion of the event. I will be demonstrating the following (Detail your demonstration) on reverse.
- 10X10 Non-Profit \$25 deposit Refundable at conclusion of the event _____
- Informational or educational entities. Free _____

Please make check payable to: Rural Madison Inc. and return with this form (NO LATER THAN September 1, 2017) to: Rural Madison Inc. P.O. Box 1474 Madison, VA 22727

All Vendors, crafters, producers and demonstrators will be required to sign a Hold Harmless agreement prior to the event.